



APPLICATION FOR LAKE COUNTY ARTS & CULTURAL ALLIANCE (ACA) GRANT PROGRAM

I. Terms of Grant Award

The Lake County Arts and Cultural Alliance (ACA) will provide general operating support grants of up to \$1,000 to Lake County organizations whose primary function is to engage in performing, visual, literary, or presenting arts (the "Grant Program"). The ACA will award a total amount of \$10,000.00 through the Grant Program. Qualifying organizations are committed year-round to the creation or presentation of art. Such organizations will demonstrate the potential to achieve regional, national, or international visibility as evidenced by current programs, management structure and engagement in strategic partnerships.

The Vice Chair of the Lake County ACA will review all applications for completeness. Complete applications will be reviewed by the ACA for compliance with the criteria and objectives of the Grant Program. Recommendations for award will be made by the ACA to the Lake County Manager. The Lake County Manager is authorized to approve individual grant awards. The maximum amount of any grant is \$1,000. A single organization will only be eligible to receive a grant one time. ACA members' organizations are not eligible to receive an award.

To be eligible to apply for the Grant Program, an organization must meet the following criteria:

- It must be legally incorporated in Florida as a NOT-FOR-PROFIT corporation for at least two years prior to the application deadline, with a designated tax-exempt status and in good standing, under section 501(c)(3) of the United States Internal Revenue Code.
- It must have as its primary purpose and function the creation, performance, exhibition, or presentation of the arts on a year-round basis, as defined in its articles of incorporation or by-laws.
- It has, at a minimum, a consecutive three-year history of artistic programming or presenting.
- Its primary office is in Lake County.

A public or private institution of higher education may qualify if all the following criteria are met:

- Its primary mission is the creation, performance, exhibition or presentation of a year-round season of public performances not related to degree-granting programs.
- The program is overseen by a community-based board of directors or advisory board that meets regularly.
- The public at-large is the primary target audience and direct beneficiaries of the program.



II. Submitting Organization Information. Please provide the following:

1. Name of Submitting Organization
2. FEID Number (Please submit your W-9 with application)
3. Contact Person and Title
 - a. Contact's name.
 - b. Contact's Title.
4. Address of the organization
5. Phone Number
6. Email Address
7. Website

III. Required Documents. Please provide the following:

Not-For-Profit letter (or other document to show status)

Copy of By-Laws or Articles of Incorporation

Copy of official Mission Statement

Proof of 3 years of programming (Can include calendar, registrations, etc.)

If a public or private institution of higher education, please also submit the following:

List of Board Members (include name and contact information)

IV. Grant Program Qualifications. Please answer the following questions:

1. What is the primary mission or purpose of your organization?
2. How long has your organization been operating with this mission or purpose in Lake County?
3. Please provide an explanation of how funds will be used if awarded: How will grant money be used?
4. How does your organization endeavor to achieve statewide, regional, national, or international visibility?
5. Is there anything else you want the ACA to consider?